Step 2. Continued

        c. hit the enter key. The system will take you directly to CUSF.

```
ACTION: R  SCREEN: CUSF        M  M  A  R  S        03/29/94 18:52:46
DEPARTMENT CUSTOMER FINANCIAL HISTORY TABLE
KEY IS DEPT, CUSTOMER CODE, CUSTOMER LOCATION, CUSTOMER TYPE
ALT KEY IS DEPARTMENT, MMARS A/R CODE OR DEPARTMENT, DEPT CUST CODE


     DEPARTMENT: AGO
   CUSTOMER CODE: 000000001    CUSTOMER LOCATION: 001   CUSTOMER TYPE: I
  MMARS A/R CODE: 0000377605  DEPT CUSTOMER CODE:
   CUSTOMER NAME: BOWDOIN              JAMES      SHORT NAME:
  LEGAL CORP NAME:

                                 CURRENT YTD       PRIOR YEARS ACTIVITY
                                 -------------     --------------------
                BILLED TO DATE:     1,500.00                   0.00
              RECEIVED TO DATE:         0.00                   0.00
       TOTAL AMOUNT WRITTEN-OFF:    1,000.00                   0.00
       TOTAL OUTSTANDING BALANCE:     500.00

            LAST PAYMENT AMOUNT:        0.00
              LAST PAYMENT DATE:
     LAST RECEIVABLE EVENT DATE:  03 15 94
     LAST ACTION DATE:  03 15 94
```

Step 3. Once you have reviewed the particular record on CUSF, return to CUSU.

        a. type an "E" in the ACTION field in order to exit the table; and
        (NOTE: You do not have to type CUSU in the SCREEN field).

```
ACTION: E  SCREEN: CUSF        M  M  A  R  S        03/29/94 19:05:07
DEPARTMENT CUSTOMER FINANCIAL HISTORY TABLE
KEY IS DEPT, CUSTOMER CODE, CUSTOMER LOCATION, CUSTOMER TYPE
ALT KEY IS DEPARTMENT, MMARS A/R CODE OR DEPARTMENT, DEPT CUST CODE


     DEPARTMENT: AGO
   CUSTOMER CODE: 000000001    CUSTOMER LOCATION: 001   CUSTOMER TYPE: I
  MMARS A/R CODE: 0000377605  DEPT CUSTOMER CODE:
   CUSTOMER NAME: BOWDOIN              JAMES      SHORT NAME:
  LEGAL CORP NAME:

                                 CURRENT YTD       PRIOR YEARS ACTIVITY
                                 -------------     --------------------
                BILLED TO DATE:     1,500.00                   0.00
              RECEIVED TO DATE:         0.00                   0.00
       TOTAL AMOUNT WRITTEN-OFF:    1,000.00                   0.00
       TOTAL OUTSTANDING BALANCE:     500.00

            LAST PAYMENT AMOUNT:        0.00
              LAST PAYMENT DATE:
     LAST RECEIVABLE EVENT DATE:  03 15 94
     LAST ACTION DATE:  03 15 94
```